

## ENQUIRY PACKAGE

# Health and Safety Representatives Training

Thank you for considering Trainwest. At the heart of Trainwest success is the quality of training that is provided. The Trainwest team are highly skilled in their relevant areas and provide an engaging and enjoyable environment to promote a positive learning experience.

At Trainwest we place significant importance on organisations having quality safety personnel. We have been providing work health and safety training (WHS) solutions to businesses, corporate representatives and individuals in Perth and Western Australia since 2008.

Our Trainwest mission statement is:

**To *motivate* safety leaders to engage with workplace health and safety because they want to and *inspire* them to do safety differently.**

## Health and Safety Representatives Training

**OVERVIEW:** This Work Health and Safety Commission approved course aims to give health and safety representatives the basic knowledge and skills to perform their roles and functions under the legislation with the ultimate aim of improving safety and health in Western Australia.



**ENTRY REQUIREMENTS:** Candidates must be an elected health and safety representative.



**DELIVERY STRUCTURE:** This course must be delivered over five days. Training must be delivered face-to-face and 'in-person'.

Candidates may break down their attendance over a period of time, but all training components must be completed within six months of commencement.

TOPIC
WHS legislative framework
The role of the regulator and representation
Effective consultation
Risk management, inspections and investigations
Issuing of PINs

**Refresher course:** Those who have already completed the Health and Safety Representatives Training may attend a two-day refresher course through in- house training at your location. Please contact Trainwest for further information.

**In-house training:** This course can be delivered onsite at your location. For more information please contact Trainwest. It is also delivered as a public course. Please see calendar in this flyer for course dates.



### ASSESSMENT REQUIREMENTS

The course does not provide a qualification and formal competencies are not assessed. However, a candidate's performance will be assessed on the knowledge and skills to perform their roles and functions under the legislation. The merits of competency based training are recognised. Candidates will participate in a variety of tasks during the course including written tasks, case studies, demonstration and scenarios.

### REQUIRED RESOURCES

Trainwest will provide a full set of learning resources. Trainers will utilise detailed lesson plans and customised Power Point presentations.

You will require a device such as a laptop to access the legislation online for this course.



### CERTIFICATION

There is no nationally recognised award issued for this course. A Certificate of Attendance will be issued upon completion.




### INVESTMENT:

MODULE NAME	DESCRIPTION	COST (ex. GST)
Face to Face training	5 days	\$ 950.00

Please refer to the Student Information Handbook for more information on Trainwest policies and procedures including fees, charges and refund policy.



## Health and Safety Representatives Training Calendar

2024 Course Dates	
 Course Dates	 Location
Monday 22 <sup>nd</sup> to Friday 26 <sup>th</sup> July	Belmont
Monday 5 <sup>th</sup> to Friday 9 <sup>th</sup> August	Belmont
Monday 26 <sup>th</sup> to Friday 30 <sup>th</sup> August	Belmont
Monday 9 <sup>th</sup> to Friday 13 <sup>th</sup> September	Belmont
Monday 7 <sup>th</sup> to Friday 11 <sup>th</sup> October	Belmont
Monday 4 <sup>th</sup> to Friday 8 <sup>th</sup> November	Belmont

Course dates and locations are subject to change

### LOCATION:

Trainwest Training Centre [154 Epsom Avenue Belmont WA 6104](https://www.trainwest.com.au)