

ENQUIRY PACKAGE

Health and Safety Representatives Training

Thank you for considering Trainwest. At the heart of Trainwest success is the quality of training that is provided. The Trainwest team are highly skilled in their relevant areas and provide an engaging and enjoyable environment to promote a positive learning experience.

At Trainwest we place significant importance on organisations having quality safety personnel. We have been providing work health and safety training (WHS) solutions to businesses, corporate representatives and individuals in Perth and Western Australia since 2008.

Our Trainwest mission statement is:

To *motivate* safety leaders to engage with workplace health and safety because they want to and *inspire* them to do safety differently.

Health and Safety Representatives Training

OVERVIEW: This Work Health and Safety Commission approved course aims to give health and safety representatives the basic knowledge and skills to perform their roles and functions under the legislation with the ultimate aim of improving safety and health in Western Australia.



ENTRY REQUIREMENTS: Candidates must be an elected health and safety representative.



DELIVERY STRUCTURE: This course must be delivered over five days. Training must be delivered face-to-face and 'in-person'.

Candidates may break down their attendance over a period of time, but all training components must be completed within six months of commencement.

TOPIC
WHS legislative framework
The role of the regulator and representation
Effective consultation
Risk management, inspections and investigations
Issuing of PINs

Refresher course: Those who have already completed the Health and Safety Representatives Training may attend a two-day refresher course through in- house training at your location. Please contact Trainwest for further information.

In-house training: This course can be delivered onsite at your location. For more information please contact Trainwest. It is also delivered as a public course. Please see calendar in this flyer for course dates.



ASSESSMENT REQUIREMENTS

The course does not provide a qualification and formal competencies are not assessed. However candidate's performance will be assessed on the knowledge and skills to perform their roles and functions under the legislation. The merits of competency based training are recognised. Candidates will participate in a variety of tasks during the course including written tasks, case studies, demonstration and scenarios.

REQUIRED RESOURCES

Trainwest will provide a full set of learning resources. Trainers will utilise detailed lesson plans and customised Power Point presentations.

You will require a device such as a laptop to access the legislation online for this course.



CERTIFICATION

There is no nationally recognised award issued for this course. A Certificate of Attendance will be issued upon completion.



INVESTMENT:

MODULE NAME	DESCRIPTION	COST (ex. GST)
Face to Face training	5 days	\$ 950.00

PAYMENT PLAN

All clients have access to Trainwest's interest free payment plan, terms and conditions apply. The standard payment amounts are:

- \$ 500.00 Payable prior to course commencement
- \$ 250.00 Payable on a fortnightly basis

Payments are accepted via direct debit or credit card

Please refer to the Student Information Handbook for more information on Trainwest policies and procedures including fees, charges and refund policy.



Health and Safety Representatives Training Calendar

2024 Course Dates	
 Course Dates	 Location
Monday 15 th to Friday 19 th January	Belmont
Monday 19 th to Friday 23 rd February	Belmont
Monday 18 th to Friday 22 nd March	Belmont
Monday 15 th to Friday 19 th April	Belmont
Monday 29 th April to Friday 3 rd May	Belmont
Monday 20 th to Friday 24 th May	Belmont
Monday 17 th to Friday 21 st June	Belmont
Monday 1 st to Friday 5 th July	Belmont
Monday 22 nd to Friday 26 th July	Belmont
Monday 5 th to Friday 9 th August	Belmont
Monday 26 th to Friday 30 th August	Belmont
Monday 9 th to Friday 13 th September	Belmont
Monday 7 th to Friday 11 th October	Belmont
Monday 28 th October to 1 st November	Belmont
Monday 4 th to Friday 8 th November	Belmont

Course dates and locations are subject to change

LOCATION:

All training is delivered at Trainwest Training Centre [154 Epsom Avenue Belmont WA 6104](#)