



trainwest
safety institute

**SAFETY
FIRST**

BSB51319 Diploma of Work Health and Safety

Advance Your Career in Work Health and Safety!

Are you ready to lead, influence and drive safer workplaces across industries?

The BSB51319 Diploma of Work Health and Safety qualification is your pathway to becoming a trusted leader in workplace safety and compliance.

Whether starting fresh or looking to enhance your current skills in WHS, this qualification opens doors to high-impact career opportunities.



NATIONALLY RECOGNISED
TRAINING



Course Overview

The **BSB51319 Diploma of Work Health and Safety** course is designed to provide individuals with the advanced skills and knowledge required to manage work health and safety (WHS) in various workplace environments. The qualification builds upon foundational WHS knowledge and is ideal for those with some WHS experience or who hold a lower-level qualification in WHS, such as a Certificate IV.

This nationally recognised qualification covers:

- Leading and managing WHS functions in the workplace
- Identifying, assessing and controlling workplace hazards
- Managing risks and implementing safety systems
- Contributing to WHS policies, procedures, and programs
- Facilitating WHS training and consulting with stakeholders
- Ensuring compliance with legislative and organisational requirements.

With almost all industries now requiring a WHS professional in the team, this qualification is designed for people or organisations to provide formal qualifications as required by their industry, enabling you or a staff member to upskill and move forward in your career.



Recommended For

This course is ideal for those individuals with experience in WHS or safety-related roles who wish to formalise or advance their knowledge. It is particularly suited to:

- **WHS practitioners and safety officers:** Strengthen your ability to manage complex WHS systems and ensure compliance across high-risk industries.
- **Supervisors, managers or team leaders:** Deepen your understanding of WHS legislation and lead the development of safe work practices within your organisation.
- **Advisors and coordinators working toward leadership roles:** Build the strategic and technical skills required for senior WHS positions or consultancy opportunities.
- **Individuals seeking formal qualifications:** Transition from hands-on experience to a nationally recognised qualification that supports further study or career advancement.

Career Pathways

Roles vary depending on the industry and sector, including positions such as:

- Work Health and Safety Advisor/Coordinator
- Safety Inspector
- WHS Manager.

Education Pathways

Students may undertake an *Advanced Diploma of Work Health and Safety*, *Diploma* or *Advanced Diploma in Leadership and Management*, *Bachelor's Degree in Occupational Health and Safety*, and related disciplines.



Course Structure

This course consists of 10 units of competency.

BSBWHS513 Lead WHS risk management

Lead and coordinate risk management processes to effectively identify, assess, and control WHS risks, including consulting with stakeholders and promoting a systematic approach to managing workplace health and safety.

BSBWHS515 Lead initial response to and investigate WHS incidents

Lead immediate responses to workplace health and safety incidents and conduct thorough investigations, including identifying causes, gathering and analysing evidence, and making recommendations to prevent recurrence.

BSBWHS516 Contribute to developing, implementing and maintaining an organisation's WHS management system

Contribute to the development, implementation and maintenance of elements of a work health and safety management system (WHSMS).

BSBWHS517 Contribute to managing a WHS information system

Contribute to managing a work health and safety information system (WHSIS) that supports the effective management of WHS.

BSBWHS518 Manage WHS hazards associated with maintenance and use of plant

Manage work health and safety (WHS) hazards and comply with WHS laws, applying to the management or control of items of plant being maintained and used in a workplace.

BSBWHS519 Lead the development and use of WHS risk management tools

Lead the creation, implementation, and ongoing use of tools that identify, assess, and control WHS risks, including applying systematic risk management processes to support a proactive safety culture within an organisation.

BSBWHS520 Manage implementation of emergency procedures

Plan, implement, and manage effective emergency response procedures in the workplace, including coordinating resources, training staff, and ensuring compliance with legal and organisational WHS requirements.

BSBWHS522 Manage WHS consultation and participation processes

Identify, review, develop, implement and evaluate consultation and participation processes as an integral part of managing work health and safety (WHS).

BSBOPS403 Apply business risk management processes

Identify business risks and apply established risk management processes to a defined area of operations that are within the responsibilities and obligations of the work role.

BSBCMM411 Make presentations

Prepare, deliver, and review effective presentations for a range of audiences, including using appropriate communication techniques, supporting materials, and feedback to engage listeners and achieve presentation objectives.



Delivery Modes

Choose from a range of flexible delivery options:



Self-Paced eLearning

Self-directed students complete the course via our Canvas LMS and receive remote support over the telephone, email, and Microsoft Teams. Please speak with our Student Services Team for more information.



Inhouse Training

This course can be customised for group training. Delivery can be tailored to suit organisational requirements, with flexible delivery options in the workplace. Please speak with our Student Services Team for more information.



Assessment Requirements

To achieve competency, students are required to complete a range of assessment tasks that reflect real-world skills and knowledge relevant to the course. These include:

- Knowledge-based questions to test understanding
- Practical tasks, e.g. conducting risk assessments and incident investigations, and developing and implementing Safety Management Systems
- Workplace projects applying learnings in a real-world context.

Students must meet all assessment criteria to be deemed competent.

Canvas LMS

Canvas is our online learning platform that provides students with 24/7 access to course materials, assessments, communication tools, and progress tracking. Students can view and download training resources, submit assessments, receive feedback from Trainers and Assessors, track key dates and progress, and participate in online discussions. Canvas helps students stay organised, connected and engaged throughout their learning journey.



Course Duration

Students have up to 12 months to complete this course. The time frame for completion varies between students depending on their current job role and pre-existing skills and abilities.

Students can complete the course earlier or extend the duration for up to 18 months if required.



Skills Recognition

Students may be eligible for recognition of prior learning or credit transfers, reducing the time and cost of their studies.

Recognition of Prior Learning

Recognition of prior learning (RPL) is an assessment process that acknowledges skills and knowledge acquired through formal, non-formal, or informal learning. This pathway allows students to gain recognition for competencies they have already developed, potentially leading to the awarding of a unit of competency or qualification without additional training.

To apply for RPL, please contact our Student Services Team. They will assess the student's suitability and discuss the process before sending an application kit.

Credit Transfer

Credit transfer allows students to receive recognition for equivalent units of competency they have successfully completed. This process ensures that students do not have to repeat training for units they already hold.

To apply for credit, students must provide evidence of the completed unit, which may include a qualification certificate or transcript, statement of attainment or USI transcript.



Course Outcome

Upon successful completion, students will receive the nationally recognised qualification **BSB51319 Diploma of Work Health and Safety**, which includes a Testamur and Record of Results certificate.



If students do not complete the full qualification, they will receive a Statement of Attainment for all successfully completed units of competency. This is a progression toward the nationally recognised qualification.



Course Requirements

To be eligible for this course, students must meet the following course requirements:

Entry Requirements

Students must have *BSB41419 Certificate IV in Work Health and Safety* core units or equivalent competencies:

- *BSBWHS412 Assist with workplace compliance with WHS laws*
- *BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes*
- *BSBWHS414 Contribute to WHS risk management*
- *BSBWHS415 Contribute to implementing WHS management systems*
- *BSBWHS416 Contribute to workplace incident response.*

Equivalent competencies are predecessors to the following units, which have been mapped as equivalent.

Language, Literacy, Numeracy and Digital Skills

Students need the following level of language, literacy, numeracy and, where applicable, digital literacy skills appropriate for the course:

- **Reading and Writing:** Understand and follow written instructions, procedures, and course materials; complete forms, reports, and written tasks using clear and structured language.
- **Communication:** Participate in discussions, ask questions, respond to feedback, and convey information clearly in both formal and informal settings.
- **Numeracy:** Work with numbers and data to perform basic calculations, interpret simple graphs or tables, and apply numerical reasoning in practical tasks.
- **Digital Literacy:** Use a computer, tablet or phone to access learning resources, submit assessments, complete online forms, and communicate through email or messaging platforms.

Students will complete an LLND assessment prior to enrolment to ensure the course is suitable.

Student Resources

Students need to have the following resources:

- Computer with Wi-Fi capability, USB port, and Microsoft Office
- Microsoft Teams for remote support is recommended.



Student Support

Trainwest supports students throughout their learning journey, ensuring they have access to the resources and guidance they need to succeed.

Support includes:

- **Trainer & Assessor Assistance:** Our experienced Trainers and Assessors provide guidance, feedback and support throughout the course.
- **Flexible Learning:** Learning materials, feedback, and assistance are accessible whether studying in person or remotely.
- **Support Workshops:** Free [workshops](#) are available to help students complete their assessments.
- **Personal Coaching:** Access one-on-one support with a Trainer and Assessor, with the first two 30-minute sessions provided free of charge.
- **Wellbeing Support:** Wellbeing services and referral options are available to assist students in managing personal or study-related challenges during the course. [The Australian Counselling Service \(ACS\)](#) provides our students with free, confidential counselling support designed to assist with study-related stress, anxiety, motivation, life changes, and general wellbeing.



Course Fees

Tuition Fee	\$2,500
Recognition of Prior Learning	\$2,000
Personal Coaching (after first free hour, if required)	\$150 per hour

Payment Options

Payment plans are available. Terms and conditions are outlined in our [Fees and Refunds Policy](#).

Next Step

Ready to apply?

Visit our website to view upcoming course dates and submit an enrolment application. Scan the QR code or [click here](#) to get started.

To ensure the course is suitable and that the necessary support can be provided, all applicants must complete a pre-enrolment assessment process.

Once an application has been reviewed, students will be invited to complete a Language, Literacy, Numeracy and Digital literacy (LLND) assessment.

These assessments help us confirm that the course aligns with the student's current skills and learning needs. After reviewing the results, our team will provide individualised advice on course suitability before finalising the enrolment.

Need more information?

Read our [Trainwest Student Handbook](#) for details on our course policies, student services, and other essential information.

Contact us and speak with our team. We're here to answer any questions and help you choose the right course for you.



Training Hours

8:30am to 4:00pm



Training Location

Level 1, 23 Abbott Road, Perth Airport, WA 6105

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Apply Now!

Contact Us



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trainwest.com.au

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