



trainwest
safety institute

BSB51319 Diploma of Work Health and Safety

Enquiry package

Thank you for considering Trainwest. At the heart of Trainwest success is the quality of training that is provided. The Trainwest team are highly skilled in their relevant areas and provide an engaging and enjoyable environment to promote a positive learning experience.

At Trainwest we place significant importance on organisations having quality safety personnel. We have been providing work health and safety training (WHS) solutions to businesses, corporate representatives and individuals in Perth and Western Australia since 2008.

Our Trainwest mission statement is:

**To engage, motivate and inspire our learners,
providing a high quality training and assessment
service to individuals and across industry.**



BSB51319 Diploma of Work Health and Safety

OVERVIEW: This qualification is suitable for people who coordinate and maintain work health and safety (WHS) programs in organisations from a wide range of industries



RECOMMENDED FOR: Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Occupational Health and Safety Practitioner



ENTRY REQUIREMENTS: All core units in BSB41419 Certificate IV in Work Health and Safety or equivalent competencies:

- BSBWHS412 Assist with workplace compliance with WHS laws
- BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes
- BSBWHS414 Contribute to WHS risk management
- BSBWHS415 Contribute to implementing WHS management systems
- BSBWHS416 Contribute to workplace incident response

PATHWAY INFORMATION:

Pathways into the qualification

Preferred pathways for candidates considering this qualification include:

- BSB41419 Certificate IV in Work Health and Safety

UNIT CODE	DESCRIPTION
BSBWHS513	Lead WHS risk management
BSBWHS515	Lead initial response to and investigate WHS incidents
BSBWHS516	Contribute to developing, implementing and maintaining an organisation's WHS management system
BSBWHS517	Contribute to managing a WHS information system
BSBWHS518	Manage WHS hazards associated with maintenance and use of plant
BSBWHS519	Lead the development and use of WHS risk management tools
BSBWHS520	Manage implementation of emergency procedures
BSBWHS522	Manage WHS consultation and participation processes
BSBOPS403	Apply business risk management processes
BSBCMM411	Make presentations

DELIVERY STRUCTURE: All training is conducted online, through the Trainwest eLearning portal. Assessments are submitted directly through the eLearning portal.

Hard copy learner guides can be purchased for an additional cost. As a self-directed student, you receive ongoing remote support from Trainwest trainers. This may be in the form of telephone, email or digital communication tools such as Skype.

All students are required to complete a workplace project to demonstrate application of training and assessment in the workplace. The volume of learning of a Diploma qualification is typically six to twelve months.

In-house training This qualification can be customised to suit your organisation and delivered in a flexible format to suit your workplace requirements. Contact Trainwest for more information.



ASSESSMENT REQUIREMENTS

The BSB51319 Diploma of Work Health and Safety is competency based. You will have assessments to complete externally which will provide evidence that you have understood the training and applied it to the workplace.

ASSESSMENT METHODS

Students are required to complete assessment tasks for each module which typically include:

- Knowledge questions
- Practical tasks such as conducting audits, risk assessment and incident investigations

ASSESSMENT TIMEFRAMES

Students have up to 12 months to submit their assessments. Please be aware this is a maximum time frame and is greatly dependant on your current job role and pre-existing skills and abilities. You can submit your assessments at any time after attending the face to face component. The actual time for completion varies between students.

REQUIRED RESOURCES

- Trainwest will provide eLearning students with login details to the
- eLearning portal
- A computer that enables you to access the internet via Wi-Fi is essential. Please note that Microsoft Office Suite is required to be installed.



SUPPORT PROVIDED

Trainwest provides ongoing support to students throughout the duration of the program via email and telephone. We also offer post course support workshops at no additional charge which will provide students with the opportunity to have time away from the workplace to work on assessments with support from the Trainwest Trainer and Assessor.

Each student has access to 30 minutes one on one coaching free of charge. Additional one on one coaching is available at an hourly rate for those who need it.

RECOGNITION OF PRIOR LEARNING

Recognition of Prior Learning (RPL) is available for this qualification.

RPL is an assessment based pathway and is suitable for those who already have the skills and knowledge in one or more of the areas which make up the BSB51319 Diploma of Work Health and Safety and do not wish to undergo further training.

For those considering RPL please speak with the Trainwest Student Support team. The Student Support Team will make an initial assessment of suitability and discuss the RPL process before sending an application kit.



NATIONAL RECOGNITION

Trainwest recognises qualifications and statements of attainment issued by other Registered Training Organisations and under the Australian Qualifications Framework. If you have previously completed any nationally accredited training, please include your certificates and transcripts with your enrolment application for credit review.

CERTIFICATION: Upon successful completion participants will receive the BSB51319 Diploma of Work Health and Safety. Upon completion of individual units of competency, participants will receive a Statement of Attainment which is a progression towards the BSB51319 Diploma of Work Health and Safety. This is a nationally recognised qualification.



INVESTMENT:

Module Name	Duration	Cost
Self-directed eLearning		\$2500
Recognition of Prior Learning (RPL)		\$ 2000
Personal coaching	2 hours	\$300

PAYMENT PLAN

All clients have access to Trainwest's interest free payment plan, terms and conditions apply. The standard payment amounts are:

- \$ 500.00 Payable prior to course commencement
- \$ 250.00 Payable on a fortnightly basis

Payments are accepted via direct debit or credit card

Please refer to the Student Information Handbook for more information on Trainwest policies and procedures including fees, charges and refund policy.