



trainwest
safety institute



BSB41419 Certificate IV in Work Health and Safety

Step Into a Safer Future – Become a WHS Leader Today!

Are you ready to protect, lead and shape safer workplaces?

The BSB41419 Certificate IV in Work Health and Safety course is your gateway to a rewarding and impactful career in the vital field of work health and safety.

Whether starting fresh or looking to enhance your current skills, this qualification opens doors to numerous opportunities.



NATIONALLY RECOGNISED
TRAINING



Course Overview

The **BSB41419 Certificate IV in Work Health and Safety** course is designed for individuals responsible for providing leadership and guidance in WHS matters in the workplace. It equips students with practical skills and knowledge to assist in managing risks, applying relevant WHS laws and supporting the overall safety framework within an organisation.

This nationally recognised qualification covers:

- ✦ Understanding and applying WHS laws in the workplace
- ✦ Identifying hazards, assessing and controlling risks
- ✦ Contributing to incident investigations and emergency response planning
- ✦ Participating in WHS consultation processes
- ✦ Assisting in the implementation and monitoring of policies, procedures and programs to meet legislative requirements.



Recommended For

This course is ideal for individuals who have responsibilities for workplace health and safety or are seeking to formalise or advance their skills in this area. It is particularly suited to:

- ✦ **Supervisors and team leaders:** Those who oversee work health and safety processes or have WHS duties as part of their leadership role.
- ✦ **Aspiring WHS professionals:** Individuals aiming to become WHS advisors, coordinators, or officers in their workplace or industry.
- ✦ **Career changers or job seekers:** People looking to enter the WHS field or enhance their employment prospects with a nationally recognised qualification.
- ✦ **Experienced workers:** Individuals with practical WHS experience seeking formal recognition or upskilling to align with current regulatory and industry standards.

Career Pathways

Roles vary depending on the industry and sector, including positions such as:

- ✦ WHS Advisor
- ✦ Safety Officer
- ✦ Safety Inspector
- ✦ Health and Safety Coordinator.

Education Pathways

Students may undertake a *Diploma of Work Health and Safety*, a university degree, or pursue additional certifications in specific WHS areas, such as hazard management, risk management, or emergency response.



Course Outline

This course consists of 10 units of competency.

BSBWHS412 Assist with workplace compliance with WHS laws

Assist with establishing and maintaining workplace compliance with work health and safety (WHS) laws.

BSBWRT411 Write complex documents

Plan, draft and finalise complex documents.

BSBWHS414 Contribute to WHS risk management

Contribute to identifying work health and safety (WHS) hazards and assessing and controlling risks relating to identified hazards.

BSBOPS403 Apply business risk management processes

Identify business risks and apply established risk management processes to a defined area of operations within the responsibilities and obligations of the work role.

BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes

Contribute to the implementation and maintenance of work health and safety (WHS) consultation and participation as prescribed in legislation.

BSBWHS431 Develop processes and procedures for controlling hazardous chemicals in the workplace

Develop processes and procedures for controlling hazardous chemicals in the workplace and monitor their effectiveness.

BSBWHS418 Assist with managing WHS compliance of contractors

Assist with managing the work health and safety (WHS) implications of using contractors.

BSBWHS415 Contribute to implementing WHS management systems

Contribute to implementing a plan for a work health and safety management system (WHSMS) that applies to their own role.

BSBWHS416 Contribute to workplace incident response

Assist with actions and activities performed in response to workplace incidents according to work health and safety (WHS) legislative and organisational requirements.

BSBCMM411 Make presentations

Prepare, deliver and review presentations for target audiences.



Delivery Modes

Choose from a range of flexible delivery options:



Face-to-Face Classroom

Attend eight (8) days of face-to-face training, 8:30am to 4:00pm, at our Trainwest Training Centre. Post-course assessments are completed via our Canvas LMS after the training component.



Virtual Classroom

Attend the face-to-face training sessions in a virtual classroom environment through Microsoft Teams. This mode allows real-time interaction with Trainers and peers while participating from any location with internet access.



Self-Paced Learning

Self-directed students complete the course via our Canvas LMS and receive remote support over the telephone, email, and Microsoft Teams. Please speak with our Student Services Team for more information.



Inhouse Training

This course can be customised for group training. Delivery can be tailored to suit organisational requirements, with flexible delivery options in the workplace. Please speak with our Student Services Team for more information.



Assessment Requirements

Students are required to complete a range of assessment tasks that reflect real-world skills and knowledge relevant to the course. These include:

- ✦ Knowledge-based questions to test understanding
- ✦ Practical tasks, e.g. conducting audits, risk assessment and incident investigations
- ✦ Workplace projects applying learnings in a real-world context.

Students must demonstrate their ability to meet all assessment criteria to be deemed competent.

Canvas LMS

Canvas is our online learning platform that provides students with 24/7 access to course materials, assessments, communication tools, and progress tracking. Students can view and download training resources, submit assessments, receive feedback from Trainers and Assessors, track key dates and progress, and participate in online discussions. Canvas helps students stay organised, connected and engaged throughout their learning journey.



Course Duration

This course is delivered over eight (8) days of face-to-face training.

Students have up to 12 months to complete this course. The time frame for completion varies between students depending on their current job role and pre-existing skills and abilities.

Students can complete the course earlier or extend the duration for up to 18 months if required.



Skills Recognition

Students may be eligible for recognition of prior learning or credit transfers, reducing the time and cost of their studies.

Recognition of Prior Learning

Recognition of prior learning (RPL) is an assessment process that acknowledges skills and knowledge acquired through formal, non-formal, or informal learning. This pathway allows students to gain recognition for competencies they have already developed, potentially leading to the awarding of a unit of competency or qualification without additional training.

To apply for RPL, please contact our Student Services Team. They will assess the student's suitability and discuss the process before sending an application kit.

Credit Transfers

Credit transfer allows students to receive recognition for equivalent units of competency they have successfully completed. This process ensures that students do not have to repeat training for units they already hold.

To apply for credit, students must provide evidence of the completed unit, which may include a qualification certificate or transcript, statement of attainment or USI transcript.



Course Outcome

Upon successful completion, students will receive the nationally recognised qualification **BSB41419 Certificate IV in Work Health and Safety**, which includes a Testamur and Record of Results certificate.

If students do not complete the full qualification, they will receive a Statement of Attainment for all successfully completed units of competency. This is a progression toward the nationally recognised qualification.





Course Requirements

To be eligible for this course, students must meet the following course requirements:

Language, Literacy, Numeracy and Digital Skills

Students need the following level of language, literacy, numeracy and, where applicable, digital literacy skills appropriate for the course:

- ✦ **Reading and Writing:** Understand WHS policies, procedures, and legislation; complete reports, forms, and workplace documents.
- ✦ **Communication:** Discuss WHS matters clearly in meetings, briefings, and consultations.
- ✦ **Numeracy:** Interpret basic data such as risk ratings, incident statistics, and inspection results.
- ✦ **Digital Literacy:** Use digital tools to access course materials, complete forms, and navigate WHS systems.

Students will complete an LLND assessment prior to enrolment to ensure the course is suitable.

Student Resources

Students need to have the following resources:

- ✦ Laptop with Wi-Fi capability, a USB port, and Microsoft Office
- ✦ Remote students attending the virtual classroom also require Microsoft Teams.



Student Support

Trainwest supports students throughout their learning journey, ensuring they have access to the resources and guidance they need to succeed.

Support includes:

- ✦ **Trainer & Assessor Assistance:** Our experienced Trainers and Assessors provide guidance, feedback and support throughout the course.
- ✦ **Flexible Learning:** Learning materials, feedback, and assistance are accessible whether studying in person or remotely.
- ✦ **Support Workshops:** Free [workshops](#) are available to help students complete their assessments.
- ✦ **Personal Coaching:** Access one-on-one support with a Trainer and Assessor, with the first two 30-minute sessions provided free of charge.
- ✦ **Wellbeing Support:** Wellbeing services and referral options are available to assist students in managing personal or study-related challenges during the course. [The Australian Counselling Service \(ACS\)](#) provides our students with free, confidential counselling support designed to assist with study-related stress, anxiety, motivation, life changes, and general wellbeing.



Course Fees

New Trainwest Students	\$2,500
Returning Trainwest Students	\$2,350
Self-Paced Learning	\$2,000
Recognition of Prior Learning	\$3,000 or \$300 per unit
Personal Coaching (after first free hour, if required)	\$150 per hour

Payment Plans

Payment plans are available. Terms and conditions are outlined in our [Fees and Refunds Policy](#).



Next Step

Ready to apply?

Visit our website to view upcoming course dates and submit an enrolment application. Scan the QR code or [click here](#) to get started.

To ensure the course is suitable and that the necessary support can be provided, all applicants must complete a pre-enrolment assessment process.

Once an application has been reviewed, students will be invited to complete a Language, Literacy, Numeracy and Digital literacy (LLND) assessment.

These assessments help us confirm that the course aligns with the student's current skills and learning needs. After reviewing the results, our team will provide individualised advice on course suitability before finalising the enrolment.

Need more information?

Read our [Trainwest Student Handbook](#) for details on our course policies, student services, and other essential information.

Contact us and speak with our team. We're here to answer any questions and help you choose the right course for you.



Training Hours

8:30am to 4:00pm



Training Location

[Level 1, 23 Abbott Road, Perth Airport, WA 6105](#)

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Apply Now!

Contact Us



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trainwest.com.au

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